

## TOCKENHAM PARISH COUNCIL

1<sup>st</sup> Jan 2020

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Tuesday 7<sup>th</sup> January 2020** in the **Village Hall, Tockenham** at 7.30 p.m.

**Diane Zeitzen**

Tockenham Parish Clerk

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**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)**

**Reports from Wiltshire Councillor**

### AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest – in accordance with Wiltshire Council's Members Code of Conduct, as adopted July 2012.**
- 3. Minutes – To receive and sign as a true record:-**

Minutes of the meeting of the Parish Council held on Wednesday 13<sup>th</sup> November 2019

- 4. Clerks Report**  
**Flood resilience workshops**  
**Community Policing Team changes**  
**Cllr Wayman's Nov and Dec newsletters (To note extra money for road repairs)**  
**Wiltshire News Wiltshire Council**  
**North Swindon Big Band Concert 27<sup>th</sup> Jan**  
**Special Education Needs/Disability Strategy Wiltshire Council**  
**RWB & Cricklade Community Policing Liaison Group Meeting 22<sup>nd</sup> Jan**  
**MOD Lyneham Newsletter**  
**Community Foundation Surviving Winter Fund and Safe + Warm**  
**Invitation to visit MOD Lyneham**  
**Invitation to Focusing on the Future Event – 9<sup>th</sup> January at Monkton Park**  
**Designation of Brinkworth and Grittenham Neighbourhood Area**  
**Community Area Strategic Needs Assessment – Briefing Note 19-039**

**5. Planning Applications**  
**18/08298/OUT – Pound Farm (under Lyneham)**  
**19/11289/FUL 12 Tockenham Corner proposed part single/part 2 storey side and rear extension. Comments by 3<sup>rd</sup> Jan 2020**

**6. Finance and Administration** – To consider financial matters and to receive notification of any further matters for consideration.

**a) Invoices**

- i) Clerks Salary
- ii) HMRC Clerk PAYE
- iii) £20 for gift – payable to GC

Update on P45/P60 situation  
Response to letter to HMRC

**b) Finance**

- i) Budget and precept 2020/21 – (including Council Tax Setting Programme)
- ii) Audit 2019/20 Internal audit
- iii) Income & Expenditure and Bank Statement

**7. Website**

Areas for improvement  
Training for clerk

**8. Highway Matters**

- a) Speeding signs - update on bin signs –**DK enquiring costs from Wiltshire Council.**  
**An official request to be put to CATG for 4 No Footway signs DK**
- b) Missing Greenway sign – **Wiltshire Councillor A Bucknell pursuing with Highways Dept. still outstanding (Now in place)**
- c) Update Flooding at Primrose Hill, Update Flooding near Preston Lane – **continue to monitor throughout wet season**
- d) Refill of Grit Bins – **Bins have been filled GC to source two shovels**
- e) Footpath steps at 38 West Tockenham – **To request revised design to protect bottom step from heavy traffic. Pending**
- f) **Gigaclear – more road works expected in parish –ongoing Update on W C road inspection on 18<sup>th</sup> Dec**
- g) **Parish Steward Scheme** –Signs and foliage require cleaning and pushing back. Grit bins to be checked and grit inside to be dug over. Grips along C120 need re-doing after Gigaclear works. **GC will liaise with parish steward. Update – Black and White posts input at Shaw Farm. ? Passing place at this location**
- h) Temporary closure of Trow Lane (part) Tockenham & Brinkworth 20<sup>th</sup> -31<sup>st</sup> Jan 2020
- i) “ “ “ Bowds Lane “ “ 13<sup>th</sup> – 17<sup>th</sup> Jan 2020

**9. Neighbourhood Area Plan / Parish Plan** – Formal Regulation 16 Consultation now complete. External Examiner Deborah McCann appointed for next stage

## 10. Play Area –

Preservative due to be added to all wood in September. **To be carried out in spring**  
Goal Posts need painting – Cllr D Kirby to request Village Hall Committee to add to work. **To be carried out in spring**

Future of Flag post – scheduled to get down and examine. Then decide on requirements.

**Currently serviceable, dates and occasions of use required.**

Storage Unit – fee to cover landowner's legal expenses now provided

11. **Area Board** – Update from meeting on 27<sup>th</sup> November in conjunction with RWB Environment Group  
Meeting 22<sup>nd</sup> Jan cancelled

12. **Councillors Reports and Items for Next Meeting**, which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to the next meeting. To consider change of meeting dates for April and May

13. **Date of Next Meeting – Tuesday 3<sup>rd</sup> March 2019**